

Date: June 15, 2015

Date Minutes Approved: July 13, 2015

TOWN CLERK
15 JUL 14 AM 8:37
DUXBURY, MASS.

BOARD OF SELECTMEN MINUTES

Present: Theodore J. Flynn, Chair; Shawn Dahlen, Vice Chair; and David J. Madigan, Clerk.

Absent: (none)

Staff: René J. Read, Town Manager; John Madden, Finance Director, and C. Anne Murray, Administrative Assistant

I CALL TO ORDER

The meeting was called to order at 7:00 PM in the Town Hall (Mural Room).

II OPEN FORUM - nothing was brought forward for discussion

III NEW BUSINESS

MOTION TO ADJOURN AS SELECTMEN & CONVENE AS WATER & SEWER COMMISSIONERS:

At 7:01 pm, Mr. Madigan moved that the Board of Selectmen adjourn the meeting as Selectmen in order to meet as the Water & Sewer Commissioners, with the intent of re-convening as Selectmen afterward. Second by Mr. Dahlen. VOTE: 3:0:0.

Water, Sewer, & Service Commitment:

Mr. Madigan moved that the that the Board of Water & Sewer Commissioners instruct the Treasurer to collect the amount of \$26,787.62 for water. Second by Mr. Dahlen. VOTE: 3:0:0.

Discussion pertaining to Webster Point - Water Loop Utility and Easement Plans

Mr. Read said that the Board was given an IMA, i.e., an Intermunicipal Management Agreement, with the Town of Marshfield regarding water service to the Webster Point development. Before the Board was a large set of plans regarding this matter. He indicated Mr. Mackin, Duxbury's Water Superintendent, would provide an overview, but what we are trying to do tonight is to get a sense of whether the Board is in agreement with the IMA.

Mr. Mackin mentioned the following:

- In general, looping water systems is more beneficial (than having systems that are dead-ended). Some of the benefits are improved fire flows, water quantity, and water quality.
- The Water and Sewer Advisory Committee has reviewed this matter and is supportive of it.

- Under this IMA the water main from Duxbury is extended into a portion of Marshfield. He feels this IMA simplifies things so that the water mains coming from Duxbury will be maintained by Duxbury.

Mr. Dahlen added the following:

- These situations have been used as a “regional fix” to providing water service to some of the fringe areas, such as Gurnet Road. About a year ago we questioned how many residents from each of the Towns were being serviced and found that more Duxbury residents being serviced than Marshfield residents.
- Duxbury is getting additional benefits as the contractor is installing new water mains and the looping of the system out to Duck Hill Road from where the current water main terminates. So the residents of Duck Hill Road and all the areas fed off of that area will benefit. This will be done at no cost to the Town of Duxbury for the installation.
- There is an area of environmental sensitivity. There are some wetlands within the 40B Subdivision. Technically they would not be able to dig it up or if allowed it would be cost prohibitive because whatever you dig up you then have to go back and replace. The developer / contractor came up with plan to use a more costly process of a remote-controlled auger that allows you to tunnel underneath. It is very expensive, but you can do it without disturbing anything above.

Mr. Read mentioned that the IMA was reviewed by Town Counsel and found acceptable, but the Marshfield Selectmen’s names are not yet entered on the IMA. He suggested if the Board approves it that they do so “subject to further review by Town Counsel and to be signed at a later date.”

Mr. Madigan moved we accept the IMA for Webster Point loop, subject to review by Town Counsel and to be signed at a later date. Second by Mr. Dahlen. VOTE: 3:0:0.

ADJOURNMENT AS WATER & SEWER COMMISSIONERS & RE-CONVENE AS SELECTMEN

Mr. Madigan moved that the Board adjourn their meeting as Water & Sewer Commissioners and reconvene as Selectmen. Second by Mr. Dahlen. VOTE: 3:0:0.

Discussion pertaining to North Hill Country Club:

Leasing option(s) versus Town-run facility; possible Fall Special Town Meeting

Town Manager René Read initiated the discussion by reading a memorandum to the Board about this matter. He asked Recreation Director Gordon Cushing and/or Finance Director John Madden to add further explanations. The gist of the memorandum and Mr. Cushing’s comments were as follows:

- The current Management Agreement regarding the North Hill Country Club (NHCC) expires as of December 31, 2015 and, while it might have been a preferred option, the current Agreement does not include an extension provision. Therefore, some decisions need to be made now regarding the management of the NHCC going forward.
- Meetings with staff from Municipal Services, Department of Public Works, Finance Department, Facilities Management, Lands and Natural Resources, and the Recreation Department have been held to discuss the future operations of NHCC, including golf memberships in general, overall revenue, staffing needs, term of a new agreement and overall recommendations.

- Golf Memberships: In discussion, it was noted that in general golf memberships are down; although 9-hole courses are faring better than 18-hole courses.
- Comparative Analysis: Based solely on a financial basis as was found in the past, there are additional costs to the Town versus to a private operator. As shown on the comparative analysis the cost to the Town would be significantly higher due to health insurance costs, the pension costs and other-post employment benefits (OPEB) requirements for a municipality that a private operator does not have, and the equipment costs.
- Overall revenue: Private contractor pays rent to the Town, but the Town would not pay itself rent. Given the reduction in golf memberships the expectation is a private operator would be looking for a reduction in the rental agreement and that is anticipated.
- Staffing: If the Town were to operate it, then figured 3 Full-Time (FT) positions. In some cases, private management has done so with 2 FT positions.
- Term: Over the past 26 years there have been 3-year, 5-year, and 10-year management agreements. Mr. Cushing advised that the longer 10-year lease seems to work best. It provides for stability and therefore lease operators are more likely to invest in the course with capital improvements. With shorter term leases he said it was always a battle to get the operator to do even the most basic maintenance.
- The group discussed 2 things: (a) Whether to put the management of the NHCC out to bid or have the Town take over the management. and (b) If put out to bid the group discussed if it should be a combined Course Management and Food Concession Agreement or separate agreements. Recommendation: Consensus by the staff was to recommend: (a) to put it out to bid versus the Town running it and (b) to separate it into a course management bid and a food concession bid.
- Special Town Meeting: Since the recommendations before the Board contemplate (a) the award of a golf operations lease contract and separate golf concessions lease contract for Town-owned property and (b) for a period beyond the statutory 3-year term length for each contract, Town Meeting authorization is required (per MGL Chap. 30B §12 (b) to move forward with these concepts. Since the current Agreement ends December 31, 2015, the Board is being asked to consider a Special Town Meeting on Monday, October 5, 2015 for the purpose of warrant articles to address the future management of the NHCC, including lease term and there should be whether separate agreements for the course management and the food concession.

The Board questioned the longer lease term, the staffing assumptions and the equipment costs.

With respect to staffing, Mr. Madden explained a private company has a management structure already in place and typically they would have a golf pro, course manager, and grounds superintendent and seasonal employees. As an enterprise fund, the Town would have to have to consider whether a Department Head would need to be hired or duties would be added to an existing Department Head, which would be difficult. In discussing the financials of the staffing, Mr. Madden said the comparison was based on 75% HMO family costs used for insurance costs for benefit eligible employees, which would be: 1 FT Dept. Head, 1 FT clerical staff at 25% time, 1 FT golf professional, 1 FT manager and 1 FT superintendent. It was also pointed out that private companies typically offer higher salaries so there are attraction and retention issues involved were the Town to take it over.

Mr. Cushing said that if the Town were to run the course it would be run as an enterprise fund. So in coming up with the estimates the staff estimated all costs to be included. Regarding equipment costs, he noted that private operators can spread those costs over several contracts or over other businesses. The equipment cost assumes the Town would have to lease the equipment. There is specialty

equipment required to maintain the greens and estimates of these costs were obtained. Current operator currently leases 20 golf carts and brings in more for tournaments, the estimate provided to the Board was based on Town leasing 32 carts at all times so a slightly higher estimate. Regarding maintenance of buildings, an estimate was obtained from Brian Cherry, Facilities Manager, for inclusion. There are 6 municipal buildings and those maintenance costs would be include in the enterprise fund. For insurance costs, Mr. Cushing noted that we have a \$2500 deductible per occurrence. We have had 3 incidents per year in recent years. So projections included deductible costs for at least 2 occurrences.

Mr. Dahlen opined that perhaps putting it out to bid to a private-sector operator does make sense, but he indicated he is not in favor of a longer ten-year lease, unless there were large capital expenditures anticipated. He would be more inclined to support a 3-year or perhaps a 5-year lease.

Mr. Flynn suggested that a longer-term lease will be an incentive for the management company to invest in the property because it gives them a longer term make a profit. Mr. Madigan agreed. Regarding the lease term, Mr. Scott Lambiase indicated that under the procurement laws a 3-year lease would not require a Town Meeting, but any term longer than 3-years, even if it is by the inclusion of a possible extension clause, would require a Town Meeting vote. Without the extension clauses the Town might find itself in the same position it is now.

Mr. Madigan questioned the separation of the management into a course management lease and a food concession lease. In response, Mr. Read pointed out that if the Town were to run the facility, the Town can't hold a liquor license. In staff discussions, it was also suggested that some private companies are experts at maintaining and operating golf courses, but have no expertise regarding the food concessions. Likewise, there may be private companies interested in the food concession, but with no expertise or desire to be involved in running a golf course. It was noted that even if the bid is split, a private operator could bid on both, but separating them might open it up to companies that are interested in one or the other.

There was a further discussion about whether the December 31st expiration date makes sense. Regarding the December 31st expiration, Mr. Madigan said the rationale is that it gives a new operator time to get their operations set up and prepare the greens and fairway in advance of the course opening in the spring.

Mr. Madigan opined that based on the information provided he supports putting it out to bid as financially it does not make sense for the Town to run the course. With respect to the term, if we could get a long-term 10-year lease he could support that. Mr. Dahlen suggested the down-side is then you are stuck with an operator for 10-years. He questioned what the incentive is to do a longer term?

Mr. Read responded that a longer-term lease does provide stability and greater predictability regarding revenue. He also mentioned on the food concession side it gives a restaurant time to establish itself and gain a following. In discussions, the thinking was for the food concession at least a five-year lease with provisions for a 3-year extension.

Mr. Flynn questioned whether there was time to get a new operator in by the expiration date. Mr. Read responded that the timing of the Special Town Meeting is such, that if approved, the request for proposals would be immediately put out so that new management could be in place by January 1st.

Mr. Dahlen asked that in preparing the language of the article Town Counsel be asked to word it in such a way so that in the future it would not necessarily require a Town Meeting vote, but that the

Selectmen would be authorized to sign longer-term leases; similar to what was done in the Merry Bogs acquisition.

Mr. Friend Weiler, Sr. asked if they looked at the possibility of just shutting down the NHCC? The answer was that was not one of the considerations. It could be looked into if the Board wanted, but that would take further study.

There was a discussion about the revenue expectations based on the reported experience of the former operator and the current operator, and the current state of golf memberships. It was mentioned that currently the Town gets \$100,000. Revenue from the lease. Prior operator, Johnson Golf, paid \$100,000. plus the Town got the Clubhouse and the septic system. Mr. Flynn suggested that much of the revenue also depends on marketing and 9-hole courses are still attracting a following. The Town also has received alcohol licensing fees and a PILOT (i.e., a payment in lieu of taxes).

Mr. Mangione asked:

- What does the Town spend a year in terms of what the Town does at the NHCC?
 - Answer: Mr. Cushing said the operating budget is \$2,000/ year. The capital budget has varied depending on the needs. It has been \$20,000 to \$30,000 /year, and then there was a \$70,000 emergency last year. Mr. Cushing said he would guess the average to be about \$25,000 /year over 20 years.
 - Revenue: Recent revenues have been a lease payment of \$100,000., PILOT of \$5,000. And \$2000. alcohol license. It was bought for recreation, primarily for golf, but is also used for sledding and cross-country skiing.
- Wouldn't it make more sense to bid it as a combined golf operations and food concession so you don't have two organizations acting independently? Answer: Mr. Cushing said that does have merit and was discussed. A single operator is how it has been run recently, but the thinking was it might be time to try a different tactic (for the reasons previously suggested). He mentioned that food revenues were \$212,000 in the late 1980s-1990s with emphasis being on (alcoholic) beverages.

Mr. Dahlen said the issue that needs to be decided tonight is whether to move forward with the scheduling of a Special Town Meeting in the fall. Between now and then, he suggested that some feedback be obtained from existing facilities as to their recommendations and have a further discussion on the language of the article or articles.

Mr. Madigan moved to have a Special Town Meeting on October 5, 2015. Second by Mr. Dahlen.
VOTE: 3:0:0.

Discussion pertaining to Powder Point Bridge including the review and execution of contract with Simpson, Gumpertz and Heger for engineering investigation of pile-wrap damage on the Powder Point Bridge

Present for this item of business were:

- Mr. Andre Martecchini and Mr. Jeff Lewis, who are both members of the Powder Point Bridge Committee (Bridge Committee) and professional engineers.
- Mr. Peter Buttkus, DWP Director
- Mr. Scott Lambiase, Director of Municipal Services

Mr. Read provided a Powder Point Bridge update to the Board. The update included an overview of the work that was done on the Bridge and explained that it was noticed that a number of the recently-repaired piles were damaged over the winter. Representatives of the contractor (C. White Marine) and of the pile repair manufacturer (Quakewrap) have been contacted and put on notice since there is a one-year warranty. Both have done site visits to see the situation, and both the contractor and the product manufacturer contend that the extraordinarily bad winter and icepack may be the leading primary cause of the damage (not improper installation or material defect). Beyond that are pointing at each other if fault is to be found. Town officials feel that there may have been deficiencies in the installation procedures and/or in the product, which were contributing factors. In anticipation of likely litigation the Town has engaged a third-party, independent engineering firm. The Board is being asked to authorize the agreement with Simpson, Gumpertz & Heger to perform a forensic assessment to determine the cause of the damage and the proper remediation plan.

The following points summarize the discussion of those present:

- Total original repair costs for 211 piles was approx.. \$2.4 million.
- The actual costs for repairs is not known as it will depend on what the recommendations are. However, there are at least 26 piles that will definitely need repair. An estimated cost for repairing 26 piles based on \$11,374 / pile would total \$295,724.
- MassDOT is expected to inspect the bridge and could very well put restrictions on it. That may necessitate the Town getting the work done and then going after the contractor and/or the manufacturer to recoup the costs.
- There was a strong recommendation that having the forensic assessment done will help the Town in the event of the anticipated litigation.
- It was noted that this is not a flat-fee agreement. It is a phased agreement. Therefore, it was suggested that under the oversight of the Bridge Committee a small sample assessment could be done and then based on that a determination made how much more assessment would be needed. However, an assessment of all the repaired piles may ultimately need to be done.
- There is some urgency for a decision because: (a) There is a one-year warranty. Notice has been given but delays might be harmful to the Town's standing. and (b) Should work need to be done it would need to be started within the construction season. Work would need to start relatively soon because the installation can only been done within certain temperatures.
- There were two different contractors, who worked on the pile repairs. Assessing the repairs down by each might also result in a useful comparison, esp. in determination of an installation problem.
- The system did work; for the most part the grout in the piles held, but the outer shell did split.
- The Board tasked the Bridge Committee with overseeing the assessment process and providing updates to the Board of Selectmen.

Mr. Madigan moved that the Board of Selectmen approve the contract with Simpson Grumpertz and Heger Inc. subject to the Board getting updates before all the money is spent. Second by Mr. Dahlen.
VOTE: 3:0:0.

Discussion pertaining to Town Planner Hiring Committee

In discussion it was agreed that Mr. Dahlen would serve as the Board of Selectmen member on the Hiring Committee.

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Mr. Flynn announced we are also looking for one (1) at-large member to serve on the Hiring Committee. Letters of interest to serve as the at-large Committee member should be sent to the Town Manager's Office, 878 Tremont Street, Duxbury, MA 02332 or via e-mail at read@town.duxbury.ma.us by 4:00 p.m. Wednesday, June 24, 2015.

Mr. Read added that as will be stated in an advertisement in the Duxbury Clipper interested parties are asked to also submit a résumé.

IV CONTRACT REVIEW

Review and approval of contracts for vendors associated with the 4th of July Parade

Mr. Madigan moved that the Board of Selectmen approve the contracts submitted by the 4th of July Committee as presented. Second by Mr. Dahlen. VOTE: 3:0:0.

Review and approval of contracts with LEC Environmental Consultants, Inc. for consulting services regarding coastal bank stabilization projects

Mr. Madigan moved that the Board of Selectmen accept and authorize the Chair to execute the Contracts between LEC Environmental Consultants, Inc. and the Town of Duxbury regarding consulting services to review a coastal bank stabilization project at 20 Bradford Road and 30 Bradford Road, as described in LED Environmental Consultants, Inc.'s Proposal dated May 7, 2015. Second by Mr. Dahlen. VOTE: 3:0:0.

V TOWN MANAGER'S REPORT

Mr. Read reporting on the following items:

- 1. Town Manager Act HB 3343:** Mr. Read said he received notification from State Rep. Josh Cutler that House Bill (HB) 3343, which is an act relative to the Town Manager and an amendment regarding the authorization for signing contracts, it is scheduled to be heard out of the committee tomorrow.
- 2. Standish Burying Ground:** The Town Manager indicated that he received notification from Cemetery Director Tricia Pappas that the Standish Burying Ground has officially made it onto the National Register as of that date. We will be receiving an official certificate from Mass. Historical Commission soon and we offer our sincerest congratulations and gratitude to Tricia Pappas, the Cemetery trustees and all involved who helped make this happen.
- 3. Police Department:** Mr. Read had previously mentioned that the Duxbury Police Department was undergoing assessment by the Massachusetts Police Accreditation Commission. He reported that this process has strict guidelines consisting of 257 mandatory standards, as well as 125 optional standards. In order to achieve accreditation status, the Department must meet all applicable mandatory standards as well as 55% of the optional standards.

Achieving Accreditation is a highly prized recognition of law enforcement professional excellence and Mr. Read was pleased to announce that the Duxbury Police Department has successfully

completed their accreditation process. He congratulated the Duxbury Police Dept. on the achievement.

4. **Fire Fighter's Sunday:** Mr. Read mentioned he attended Fire Fighter's Sunday honoring fallen firefighters. He said that he was impressed by the ceremony and appreciated the Fire Chief's invitation.
5. **Certificate for Achievement in Financial Reporting (CAFR):** He announced that Duxbury has again been recognized with a Certificate for Achievement in Financial Reporting (CAFR), which is a recognition by the Government Accounting Standards Board (GASB). The award was to Mr. Read and Mr. Madden.
6. **Duxbury Beach Update:** The beach started the day with 310 parking spots but by 10:00 AM that number had to be reduced to a total of 80 vehicles (40 residents -40 non-residents). The beach parking closes very early because of the limited access. Mr. Read stressed again that the stickers are NOT refundable. At the time of purchase people are notified of the vehicle restrictions and that the stickers are not refundable. He noted that refunds were offered two years ago under very special circumstances (i.e., purchases were made during about a 12-hour period when Town officials knew endangered species restrictions were to be imposed, but the officials were not able to give notice until a Board meeting later that evening). Currently there are 25 pairs of piping plovers on Duxbury Beach. The worst case scenario is that the restrictions will exist until July 25th.
7. **PACTV Board of Directors:** Mr. Read announced that the PACTV Board of Directors is seeking a Duxbury resident to serve on their Board. Anyone interested is asked to contact the Selectmen's Office and to submit a talent bank form if interested.

VI COMMITTEE APPOINTMENTS/RE-APPOINTMENTS

(Town) Government Study Committee – announcement of Moderator appointments

Mr. Madigan announced the following individuals have been appointed by the Moderator to serve on the Government Study Committee: Ted Flynn (Board of Selectmen Rep.); Anne Ward (School Committee Rep.); Kathleen Glynn (Finance Committee Rep.); Alexander Chin (Fiscal Advisory Committee Rep.); Eugene Blanchard (At-Large Rep.); Gay Shanahan (At-Large Rep.); Susan Curtis (At-Large Rep.); John Tuffy (At-Large Rep.); and Martin Desmery (At-Large Rep.).

It was mentioned that their initial meeting will be tomorrow night at 7:00 PM the Senior Center.

Mr. Madigan moved the following appointments / re-appointments as follows: *[Move that we (the Board of Selectmen) appoint or re-appoint {Name} to the {Name of Board} for a term to expire on {DATE}.]* See table below for specifics. After all the appointments / re-appointments were read Mr. Dahlen moved to second them. VOTE: 3:0:0.

Committee	Name	Appointment or Re-appt.	Term Expires	Motion	Second	Vote
Agricultural Commission						

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Committee	Name	Appointment or Re-appt.	Term Expires	Motion	Second	Vote
	Jeff Chandler	Re-appt.	06-30-18	Mr. Madigan	Mr. Dahlen	3:0:0
	Earle Ricker	Re-appt.	06-30-18	Mr. Madigan	Mr. Dahlen	3:0:0
Alternative Energy Comm.						
	Jim Goldenberg	Re-appt.	06-30-18	Mr. Madigan	Mr. Dahlen	3:0:0
	Susan Fontaine	Re-appt.	06-30-18	Mr. Madigan	Mr. Dahlen	3:0:0
	Lynn Smith	Re-appt.	06-30-18	Mr. Madigan	Mr. Dahlen	3:0:0
BD of Health						
	Dr. David Brumley		06-30-18	Mr. Madigan	Mr. Dahlen	3:0:0
	Karen Tepper		06-30-18	Mr. Madigan	Mr. Dahlen	3:0:0
Dux. Cultural Council						
	Candy Weiler	Re-appt.	T2-06-30-18	Mr. Madigan	Mr. Dahlen	3:0:0
	Judith Montminy	Re-appt.	T2-06-30-18	Mr. Madigan	Mr. Dahlen	3:0:0
*Municipal Comm. on Disability						
	Lynn Smith	Re-appt.	6/30/2018	Mr. Madigan	Mr. Flynn	3:0:0
	Jeannie R. Horne (Municipal Employees Rep.)	Appt.	6/30/2018	Mr. Madigan	Mr. Dahlen	3:0:0
Open Space Committee						
	Kathy Cross	Re-appt.	6/30/2017	Mr. Madigan	Mr. Dahlen	3:0:0
	Graeme Groombridge	Re-appt.	6/30/2017	Mr. Madigan	Mr. Dahlen	3:0:0

Committee	Name	Appointment or Re-appt.	Term Expires	Motion	Second	Vote
Zoning Board of Appeals <i>NOTE: 5yr. Term</i>						
	Wayne Dennison	Re-appt.	6/30/2020	Mr. Madigan	Mr. Dahlen	3:0:0
Zoning Board of Appeals-ALTERNATES (Annual Appts.)						
	Scott Zoltowski	Re-Appt.	6/30/2016	Mr. Madigan	Mr. Dahlen	3:0:0
	Jill Cadigan-Christensen	Re-appt.	6/30/2016	Mr. Madigan	Mr. Dahlen	3:0:0
	Emmett Sheehan	Re-appt.	6/30/2016	Mr. Madigan	Mr. Dahlen	3:0:0
	John Baldwin	Re-appt.	06-30-16	Mr. Madigan	Mr. Dahlen	3:0:0
	Borys Goynycz	Re-Appt.	06-30-16	Mr. Madigan	Mr. Dahlen	3:0:0

Additional comments regarding the Boards and Committees:

*With the above-appointments the board or committee will be fully staffed.

Agricultural Commission: *There is one other member seat expiring at the end of June, but information regarding that re-appointment is pending.*

Alternative Energy Committee: *Mr. Tom Burton is stepping down and was thanked for his service. There is one open seat so interested individuals were encouraged to fill out a Talent Bank form.*

Duxbury Cultural Council: *Ms. Elizabeth Hills is stepping down after completing her first term. She was thanked for her service. Two open seats; one for a 3-year term and one to fill an unexpired term due to expire on 06/30/16. Interested parties are encouraged to fill out a Talent Bank form.*

***Economic Advisory Committee**

***King Caesar Advisory Committee**

Local Historic District Commission: *There is 1 open seat, pending nominees from the DR&HS. One additional Alternate could be appointed if there is interest.*

***Municipal Commission on Disability:** *The regulations are that the MCOD can be between 5-9 members. With these appointments the MCOD will have 7 members.*

Open Space Committee: *Mr. Jacques Pelletier is stepping down and was thanked for his service. One open seat so Talent Bank forms were encouraged.*

Sidewalk & Bike Path Committee: *(Under review, but there may be one open seat.)*

VII ONE-DAY LIQUOR LICENSE REQUESTS

[For Event Permits and One-Day Liquor Licenses, departmental reviews of the requests were done. There were no objections and departmental feedback was incorporated into the conditions listed on the permit or license.]

07-18-15 Duxbury Lions Club Clambake

Mr. Madigan moved that the Board of Selectmen grant to Ms. Janet Kusins, as a representative of the Duxbury Lions Club, is granted a One-Day Wine and Malt License for an event to be held at the Cornerstone Lodge, 585 Washington Street, on Saturday, July 18, 2015 from 5:00 PM to 9:00 PM, contingent upon the conditions on the license. Second by Mr. Dahlen. VOTE: 3:0:0.

VIII EVENT PERMITS

06-23-15 through 06-26-15 Distinctive Apparel Catalog Photoshoot

Mr. Madigan moved that the Board of Selectmen grant to Ms. Susan O’Gorman, of Distinctive Apparel Inc., permission to hold a photography session in Duxbury during a one to two day period between Tuesday, June 23, 2015 and Friday, June 26, 2015, contingent upon the conditions on the permit. Second by Mr. Dahlen. VOTE: 3:0:0.

IX MINUTES

Executive Session Minutes: 6/1/15 Selectmen’s Executive Session Minutes

Mr. Madigan moved that the Board of Selectmen approve the 06-01-15 Executive Session Minutes, as written, with the contents to remain confidential until the need has passed.

Open Session Minutes: 6/1/15 Selectmen’s Minutes (Open Session)

Mr. Madigan moved to approve the 06-01-15 Selectmen’s Minutes, as presented. Second by Mr. Dahlen. VOTE: 3:0:0.

X ANNOUNCEMENTS

Mr. Madigan read the announcements including:

- 1. Planning Board Meetings:** Reminder the Planning Board meeting on June 22nd will be held in the Mural Room and televised on the local Duxbury channels (**COMCAST - Channel 15 and VERIZON - Channel 39**)
- 2. MS Cape Code Bike Ride:** The annual Cape Cod Getaway MS Bike Ride takes place on the weekend of June 27-28. On Saturday, June 27th bicyclists will be coming from Marshfield via Franklin ST - Temple ST area heading towards a rest stop at the Alden School. Riders will continue on St. George ST to Washington ST to Bay RD to Loring ST.
- 3. Duxbury 4th of July events:** For information on the schedule of events planned for the 4th of July weekend, please visit www.duxbury4thofjuly.com. Donations for the 4th of July events should be made payable to the “Margery Parcher Fund” and sent to: Margery Parcher Fund, P.O. Box 1743, Duxbury, MA 02331.
- 4. Next Scheduled Selectmen’s Meeting is on:** Monday, June 22, 2015 at 8:00 AM in the Mural RM; this will be a brief meeting to address a bond issue. The next full Selectmen’s meeting after that will be on Monday, June 29, 2015 at the usual 7:00 PM time.

XII ADJOURNMENT

At approximately 8:45 PM, Mr. Madigan moved that the Board adjourn. Second by Mr. Dahlen.
VOTE: 3:0:0.

Minutes respectfully submitted by C. Anne Murray

LIST OF DOCUMENTS FOR 06-15-15 SELECTMEN'S MEETING (DOCUMENTS LOCATED IN THE SELECTMEN'S OFFICE FILES.)

1. *Revised Agenda for 06-15-15 Selectmen's Meeting*
2. *OPEN FORUM: no documents*
3. *NEW BUSINESS:*
 - a. *Water & Sewer Commissioners –Suggested motions for Entering and Adjourning and for water commitment. Also draft Intermunicipal Agreement (IMA) regarding Duxbury providing water service to Marshfield residents of the Webster Point Village (WPV) and 04-10-15 WPV Utility Plan (sheet 3) and Lotting Plans (sheet 3).*
 - b. *North Hill Country Club: 06-15-15 Memorandum from René J. Read, NHCC Comparative Analysis –Town versus Private, NHCC Preliminary Revenues, Expenditures, and Capital Investments for Golf Course and Food Concession, Copy of the current Management Agreement with Pilgrim Golf, LLC, and profit and loss statement from Pilgrim Golf, LLC.*
 - c. *Powder Point Bridge: Mr. Read's Powder Point Bridge Update and copy of the Simpson Gumpertz & Heger Agreement for engineering services.*
4. *CONTRACT(S): 4th of July contracts -Actual contracts were in the signature file. For LEC Environmental Consultants, Inc. -coversheet with some background information, a suggested motion, and a copy of the contracts..*
5. *TOWN MANAGER REPORT (Potential Items): 06-25-15 Town Manager's Report*
6. *COMMITTEE APPOINTMENTS-RE-APPOINTMENTS /RESIGNATIONS: 06-15-15 Announcement of Moderator's appointments to the (Town) Government Study Committee. 06-15-15 Appointment / Re-appointment Sheet*
7. *ONE-DAY LIQUOR LICENSE REQUESTS: [For each the packet included the ODLL application and other details provided about the event, results of the department feedback received, and a drafted ODLL incorporating the conditions indicated.] 07-18-15 Duxbury Lions Club Clam Bake*
8. *EVENT PERMITS: For each of the following events the packet included the Event Permit application and other details provided about the event, route maps, if applicable, results of the department feedback received, and a drafted Event Permit incorporating the conditions indicated. 06-23-15 to 06-26-15 Distinctive Apparel, Inc. Photo Shoot*
9. *MINUTES: 06-01-15 Executive Session Minutes –Draft and 06-01-15 Selectmen's Minutes-Draft*
10. *SUGGESTED ANNOUNCEMENTS for 06-15-15.*